

## Call for Experts Evaluators for “Vulcanus in Japan” Students Applications - *Extension* -

Brussels, 20 January 2025

The EU-Japan Centre is calling for applications for the role of ‘expert’, to join the evaluation board to shortlist students for the 'Vulcanus in Japan' programme, 2025-2026 session <https://www.eu-japan.eu/events/vulcanus-japan>.  
The deadline for submitting your application is: **27 January 2025 - h 11:00 CET**.

### ELIGIBILITY

- Applicants shall hold a VAT number or an official exemption from needing a VAT number and shall be able to provide official proof of it.
- The applying entity shall be able to perform the tasks: e.g. not in a situation of insolvency/bankruptcy.
- Applicants shall comply with the required profile

### PROFILE

Applicants shall have the following background:

- Academic background: university studies in engineering, IT related, high-tech or similar.
- At least 10-year career in an industrial company (or as consultant for an industrial company).
- Excellent English.
- Good knowledge of SharePoint.
- Understanding of the Vulcanus in Japan scheme.
- Ideally: former experience in selection of candidates for similar programmes.

### SELECTION OF THE EXPERTS

The selection of the experts will be based on the quality of their application, proof of experience/background, and on the requested remuneration.

Eligible applications will be assessed according to best value for money principles by an evaluation committee composed of staff members of the EUJCIC office (Brussels) as per the below criteria:

- The applicant shall be compliant with the required profile.
- General quality of the application (documents clarity, provision of requested background details).
- Proof/details of experience and background.
- Requested remuneration.

### HOW TO PREPARE YOUR APPLICATION

Your application shall be written in English and include the following documents:

CV, including:

- Full contact details.
- Legal and key applicable details of your entity including physical address, name of legal representative, VAT details, registration number and website address.
- Proof of expertise (please specify the number of years of expertise at an industrial company, or as industrial consultant).

Official proof of holding a VAT number or exemption from needing a VAT number

Covering email or letter, including:

- Any known conflict of interest shall be declared in the application itself.
- Expected remuneration (net per working day), keeping in mind that the maximum remuneration for this call is set at 450 € NET per working day.

### SUBMISSION

Your proposal should be sent by email to Margherita Rosada ([vulcinjapan@eu-japan.eu](mailto:vulcinjapan@eu-japan.eu)) no later than 6 December 2024. Please title your email as “VJ25 expert application + your family name”.

## **KEY DATES**

1. Deadline for applications: **27 January 2025 - h 11:00 CET.**
2. Selection results release: **31 January 2025** (More technical specifications on the procedure to conduct the evaluation of applications will be sent to successful candidate experts).
3. Expected dates for the assignment: **Starting date: 7 February 2025. The assignment will most likely last 4 working days.** (The exact number of working days will be announced after 20 January 2025, it will depend on the number of Vulcanus in Japan applications received).

## **CONTACT**

For further information, feel free to contact Margherita Rosada ([vulcinjapan@eu-japan.eu](mailto:vulcinjapan@eu-japan.eu)).